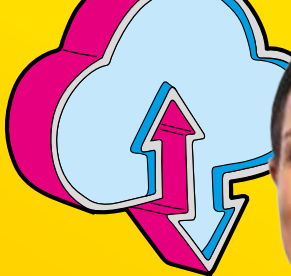


COURSES FOR  
ADULT LEARNERS

# SUMMER ENROLMENT 2023



**BMet**  
Inspiring futures, realising dreams.

# Start the next episode of your life with us

We have a wide range of adult part-time and full-time courses available - **enrol now!**

## How it works

1

### SELECT YOUR COURSE ONLINE

Choose from a range of different courses with us.

2

### CREATE YOUR ACCOUNT

Set-up your account in under five minutes and then apply online.

3

### RECEIVE YOUR OFFER

Enrol in person from 24 August to 21 September 2023.

visit [bmet.ac.uk/adult-part-time](https://bmet.ac.uk/adult-part-time)

# Ways we can make returning to education easy



## Inclusive Support

If you need support with learning, you can access the Metro Centre at each college for help with English, maths, dyslexia and study skills. Where appropriate, assessments can be arranged for examinations.



## Careers

Specialist careers staff can help you to make informed career decisions, improve your employability and prepare you for applying to university, for the world of work or for a promotion.



## Funding

We can help you work out what your education is going to cost and how you're going to fund it, including giving you advice on any financial help that you might be able to access.



## Welfare

We offer information and support on a range of topics – with a confidential counselling service available for those who need it.



## Transport

Depending on your circumstances, we may be able to help with the costs of getting you to and from college.



## Childcare

Depending on your circumstances, we may be able to help with the cost of childcare when you are at college.

**Enrol at [bmet.ac.uk](http://bmet.ac.uk)**



# SWAP

**SECTOR BASED WORK ACADEMY PROGRAMMES**



# **SWAP** Sector Based Work Academy Programmes

If you are unemployed you can sign up for a Sector Based Work Academy Programme. Affectionally called SWAPs!

The Regional Skills Recovery Programme offers access to FREE training across the West Midlands.

**Sector Based Work Academy Programmes can accelerate your return to employment.**

Academies are delivered in conjunction with employers who are recruiting.

Completing a SWAP will help you apply for a job in a new area of work.

Programmes are designed to offer work placements and employer support. This will help you develop your immediate and future skills needs, enabling you to gain employment.

You could be back into work in no time and, whilst you are retraining, you will not lose your benefits!

**Call us on 0121 446 4545 to find out more.**

**Or visit our website to find out more –**

**[bmet.ac.uk/swap](http://bmet.ac.uk/swap)**



# Why us?

## **BMet is a trio of colleges – James Watt College, Matthew Boulton College and Sutton Coldfield College**

At our colleges you'll benefit from our partnerships with world leading employers and our links with top universities. Our state-of-the-art facilities, passionate staff, exceptional academic and careers advice, and financial support will help ensure that you realise your dreams.

With courses on offer at our colleges across Birmingham you can be sure there's a college on your doorstep where you will find first-class learning opportunities.

We also offer Access to Higher Education and university level study as well as a host of school leaver courses including A levels – something for everyone! Studying with us can be a real family affair!

### **PART-TIME LEARNING**

Whether you are looking to boost your employability, change your career direction, update your skills or simply learn something new, at BMet we have a part-time course for you!

We realise that adult learners have many demands on their time, and for this reason, we offer flexible part-time and short courses, to suit your needs.

### **FREE COURSES FOR ADULTS**

**If you earn less than £30,000 per year and are aged 19 or over, you can study for FREE\* on some of our courses.**

For courses where there is a fee we offer flexible payment plans and a raft of financial support to help remove any barriers to returning to education.

We can also offer advanced learner loans on some courses and you don't have to start paying back until you earn £25,000 per year. There is support available to ensure you can study at BMet.

We realise that adult learners have many demands on their time, and for this reason, we offer flexible part-time and short courses, to suit your needs.

**\*Terms and conditions apply. Entry requirements apply for certain courses. Funding for free courses only applies to ESFA and West Midlands Combined Authority funded adult courses, excluding full cost courses and courses eligible for loans.**

## More on our colleges and part-time options



# James Watt College

**James Watt College is a centre of excellence for technical training and education**

The college offers a range of adult part-time courses over a vast number of professions including: Bricklaying, Carpentry and Joinery, Construction, Electrical, Engineering, Rail, Plumbing, Counselling, Customer Services in a Healthcare Setting and more!

Plus - James Watt College is proud of its sister site the Erdington Sills Centre. This site is a specialist construction site that offers a range of courses. It is a truly impressive site that upskills students and gets them ready for a career in the construction trades.

### **COURSES WE OFFER at James Watt College**

Here are just a few of the courses we offer...



**James Watt College has a range of excellent facilities including:**

Construction workshop

Healthcare suite for learning the skills you will need in the workplace

Excellent engineering workshops and a live rail track for our rail students to learn the tricks of the trade

A Starbucks and a large canteen serving healthy food including takeaway options

Free parking



**Matthew Boulton College has a range of excellent facilities including:**

**A well-equipped learning resource centre**

**Specialist workshops and laboratories**

**A Starbucks and a large canteen serving healthy food including takeaway options**

## Matthew Boulton College

**Matthew Boulton College is located in the heart of Birmingham's Learning Quarter in the city centre. This outstanding building won accolades when first built and still looks impressive more than a decade later.**

The college offers part-time courses over a vast number of professions including: Accounting, Early Years, Education, Business, Dental, Graphic Design, Pharmacy, Law, Health and Social Care and Horticulture.

Amongst its many features are specialist workshops, labs,

healthcare clinics, study centres and our cutting-edge fashion and graphic design studios.

All this and amazing shopping is right on the doorstep. The college is just a short stroll from Grand Central, New Street and the Bullring.

### **COURSES WE OFFER at Matthew Boulton College**

Here are just a few of the courses we offer...





## More on our colleges and part-time options



## Sutton Coldfield College

**Sutton Coldfield College is nestled among the many green spaces of north Birmingham. Situated on the Lichfield Road the college is a short walk from the train station and town centre with its shops, cafes and restaurants.**

The college offers a range of adult part-time courses over a vast number of professions including: Accounting, Business, Digital, Education, Health & Social Care, HR, Law and Sport & Fitness.

There are also Access to Higher Education and university level study as well as a host of school leaver courses including A levels – something for everyone! Studying with us can be a real family affair!

### **COURSES WE OFFER at Sutton Coldfield College**

Here are just a few of the courses we offer...



**Sutton Coldfield College has a range of excellent facilities including:**

**A well-equipped learning resource centre**

**A Starbucks and a large canteen serving healthy food including takeaway options**

**Sports centre of excellence**

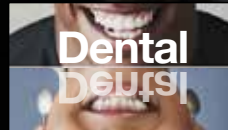
**Free parking**



**UPSKILL  
YOUR  
LIFE!**

# University calling

If you're considering studying for a university-level qualification, we have higher level courses available in:



## No barriers to university with our access to higher education courses

Are you interested in studying for a university-level course but haven't got the required qualifications? All is not lost, as our Access to Higher Education (HE) courses could be ideal for you.

Access to Higher Education courses develop study skills, build confidence and allow you to experience different subject areas within your chosen field – to prepare you for study at university.

If you haven't yet secured the qualifications required for a degree-level course, are aged 19 and over, have a Level 2 qualification (5 GCSEs grade 4-9 or a BTEC Level 2 course) and have some previous experience in your chosen pathway, then an Access to HE courses available in to HE course is the ideal starting point.

### Access to HE courses available in:



Visit [bmet.ac.uk/university](http://bmet.ac.uk/university)

# Courses for Job Seekers



## Free courses for the unemployed

We offer an exciting selection of short courses supported by local job centres, which lead to accredited qualifications. We teach skills that are valuable to local employers and help you back into work.

Our specialist adult education centre, part of Matthew Boulton College, in Birmingham City Centre offers a friendly, calm and welcoming environment to study in, gain confidence and meet new people.

We run our 'Job Club' twice weekly, offering lots of opportunities to support you to find work.

Your course is free if you are aged 19 years and over (before 31 August) and receive Universal Credit (UC), Job Seekers' Allowance (JSA) or Employment & Support Allowance (ESA).

Visit [bmet.ac.uk/jobseekers](http://bmet.ac.uk/jobseekers) for more information.

**JobSkills** at BMet offer sector-specific skills training, all leading to accredited L1 qualifications in;

- **Business Admin**
- **Cleaning**
- **Customer Service**
- **Health and Social Care**
- **Horticulture**
- **Railway Engineering**
- **Retail**

**You can call us on  
0121 362 1174 or email  
[jobskills@bmet.ac.uk](mailto:jobskills@bmet.ac.uk)**

**Regular  
course  
start dates!**



# Courses

## James Watt College Courses

COURSE TITLE	STARTS
<b>BUSINESS</b>	
Start Your Own Business (Online)	20 Nov 23
<b>CHILDCARE &amp; EARLY YEARS</b>	
Preparing to Work in Schools Award Level 1	15 Jan 24
<b>CONSTRUCTION</b>	
Electrical Installation Diploma Level 2	18 Sept 23
Electrical Installation (Buildings & Structures) Diploma Level 3	18 Sept 23
Plumbing Diploma Level 2	18 Sept 23
Plumbing Diploma Level 3	18 Sept 23
<b>ENGINEERING</b>	
Adult into Engineering (AME) Diploma Level 3	04 Sept 23
Bootcamp Robotics & Automation Certificate Level 3	29 Jan 24
Engineering & Technology Access to Higher Education	TBC
Engineering Technologies Certificate Level 1	11 Sept 23
Manual Metal Arc Welding Award Level 1	11 Sept 23
Metal Inert Gas welding Award Level 1	11 Sept 23
Rail Engineering Track Maintenance Level 2	04 Sept 23
Rail Engineering Track Maintenance Level 2	09 Oct 23
Rail Engineering Track Maintenance Level 2	13/11/23
Tungsten Inert Gas Welding Award Level 1	11 Sept 23
Welding Award Level 2	11 Sept 23
<b>ENGLISH &amp; MATHS</b>	
English Functional Skills & GCSE	Various
Maths Functional Skills & GCSE	Various
COURSE TITLE	STARTS
<b>HEALTH &amp; SOCIAL CARE</b>	
Awareness of Mental Health Problems Certificate Level 2	11 Sept 23
Counselling Skills Diploma Level 3	11 Sept 23
Counselling Skills NCFE CACHE Certificate Level 2	11 Sept 23
Health & Social Care NCFE CACHE Certificate Level 2	18 Sept 23
Preparing to Work in Adult Social Care Cache Award Level 1	29 Jan 24
<b>TEACHING</b>	
Advanced Practitioner in Schools and Colleges NCFE CACHE Certificate level 4	18 Sept 23
Education Online Access to Higher Education	Monthly

COURSE TITLE	STARTS
<b>HEALTH &amp; SOCIAL CARE</b>	
Education & Training Award Level 3	18 Sept 23
Supporting Teaching & Learning in Schools Award/ Certificate Level 3	18 Sept 23
<b>UNIVERSITY LEVEL COURSES AT JAMES WATT COLLEGE (FULL TIME)</b>	
Construction Management Higher National Certificate (HTQ)	01 Sept 23
Counselling and Applied Psychology Higher National Certificate (HTQ)	01 Sept 23
Electronic Engineering (Instrumentation & Control) Foundation Degree	01 Sept 23
Engineering (General Engineering) Higher National Certificate (full-time)	01 Sept 23
Health & Social Care Access to Higher Education	01 Sept 23
Healthcare Professions Support for England Higher National Certificate (HTQ)	01 Sept 23
Manufacturing Engineering Foundation Degree	01 Sept 23
Media & Communication Higher National Diploma	01 Sept 23
Post Compulsory Education Professional Graduate Certificate	01 Sept 23
Post Compulsory Education Undergraduate Certificate	01 Sept 23
<b>ACCESS TO HE COURSES AT JAMES WATT COLLEGE (FULL TIME)</b>	
Education Online Access to Higher Education	01 Sept 23
Engineering & Technology Access to Higher Education	01 Sept 23
Health & Social Care Access to Higher Education	01 Sept 23

## Erdington Skills Centre Courses

COURSE TITLE	STARTS
<b>CONSTRUCTION</b>	
Bricklaying Diploma Level 2	28 Aug 23
Carpentry Diploma Level 2	28 Aug 23
Introduction to Construction for ESOL Entry Level	08 Jan 24
Plastering Level 2	28 Aug 23
<b>CHILDCARE &amp; EARLY YEARS</b>	
Caring for Children for ESOL Award Entry Level	11 Sep 23
Preparing to Work in Schools Award Level 1	15 Jan 24
<b>ENGLISH, MATHS &amp; ESOL</b>	
English Functional Skills & GCSE	Various
ESOL, Vocational Skills and Digital Skills Level 1	Various
Health & Social Care with ESOL Vocational Award Level 1	11 Sep 23
Maths Functional Skills & GCSE	Various

Visit [bmet.ac.uk](http://bmet.ac.uk) to find out more on our courses



**Department for  
Infrastructure and  
Groundwork**

# Department for Infrastructure and Groundworks (DIG)



**Lay the foundations for  
a successful career in  
construction at the all  
new James Watt  
College, Department  
for Infrastructure  
and Groundworks -  
DIG.**

Our **FREE (for anyone living in the West Midlands Combined Authority area)** 9-week course, as part of DIG, will open the door to current job opportunities available across the region.

The Construction Operations course offers the opportunity for a very practical and hands on learning experience. Working outdoors in a

real and fast-paced construction environment, you will be operating equipment and learning the day-to-day operations of foundations, slabs and paths.

Visit **[bmet.ac.uk/construction](https://bmet.ac.uk/construction)** for more information or ask at reception at James Watt College.



## Matthew Boulton College Courses

COURSE TITLE	STARTS
<b>BUSINESS &amp; PROFESSIONAL</b>	
AAT Bookkeeping Award Level 1	11 Sep 23
AAT Bookkeeping Certificate Level 2	05 Feb 24
AAT Bookkeeping Certificate Level 3	05 Feb 24
AAT Accounting Certificate Level 2	11 Sep 23
AAT Accounting Diploma Level 3	11 Sep 23
AAT Accounting Diploma Level 4	11 Sep 23
AAT Financial Business Skills Award Level 1	13 Nov 23
CIPD Foundation Certificate in Human Resource Practice Level 3	11 Sep 23
IAB Payroll for Business Award Level 3	18 Sep 23
Marketing Certificate Level 3	04 Sep 23
<b>CHILDCARE &amp; EARLY YEARS</b>	
Early Years Practitioner NCFE CACHE Diploma Level 2	11 Sep 23
Introduction to Early Years Settings Award Level 1	18 Sep 23
Preparing to Work in Schools Award Level 1	15 Jan 24
<b>DENTAL</b>	
Dental Technology Level 3	04 Sep 23
<b>ENGLISH &amp; MATHS</b>	
English GCSE & Functional Skills Entry 3 - Level 2	Various
ESOL, Vocational ESOL and Digital Skills Pre Entry - Level 2	Various
Maths GCSE & Functional Skills Entry 1 - Level 1	Various
<b>FASHION</b>	
Make Do & Mend Award Level 1	05 Feb 24
Sustainable Fashion - Make a zero waste garment Level 1	19 Sep 23
<b>HEALTH &amp; SOCIAL CARE</b>	
Health & Social Care Access to Higher Education	11 Sep 23
Health & Social Care & Children & Young People's Workforce ESOL Vocational Award Level 1	25 Sep 23
Health & Social Care Certificate Level 2	04 Sep 23
<b>SCIENCE</b>	
Biology GCSE	15 Jan 24
Pre-Access to Science	11 Sep 24
<b>TEACHING</b>	
Specialist Support for Teaching & Learning in Schools Diploma Level 3	11 Sep 23
Supporting Teaching & Learning in Schools Award/ Certificate Level 3	11 Sep 23

COURSE TITLE	STARTS
<b>UNIVERSITY LEVEL COURSES AT MATTHEW BOULTON COLLEGE (FULL TIME)</b>	
Art & Design (Graphic Design) Higher National Certificate / Diploma	Sep 23
Cyber Security and Cloud Networking Higher National Certificate (HTQ)	Sep 23
Dental Technology Foundation Degree (HTQ)	Sep 23
HNC Business Management	Sep 23
HNC Business Management	Sep 23
HNC/ HND Art & Design	Sep 23
HND Law and Criminology (In partnership with BCU)	Sep 23
HND Law and Criminology (In partnership with BCU)	Sep 23
CIPD Foundation Certificate in Human Resource Practice Level 3	11 Sep 23
<b>ACCESS TO HE (FULL TIME AND ONLINE PART-TIME OPTIONS)</b>	
Access to HE (online) Midwifery	Various
Business Access to Higher Education	Sep 23
Computing (Cloud Computing) Access to Higher Education	18 Sep 23
Health & Social Care Access to Higher Education	Sep 23
Health Professions Online Access to Higher Education	Monthly, 1st of month
Law & Criminology Access to Higher Education	Sep 23
Nursing Online Access to Higher Education	Sep 23
Science Online Access to Higher Education	Monthly, 1st of month
Social Science Online Access to Higher Education	Monthly, 1st of month

## Birmingham Botanical Gardens Courses

COURSE TITLE	STARTS
<b>HORTICULTURE &amp; FLORISTRY</b>	
Floristry Creative Crafts Award Level 1	11 Sep 23
Floristry Creative Crafts Certificate Level 2	11 Sep 23
Floristry Creative Crafts Certificate Level 3	11 Sep 23
Horticulture Diploma Level 2	11 Sep 23
Practical Horticulture Skills - Propagation Techniques Award Level 2	11 Sep 23
Practical Horticulture Skills Certificate Level 1	11 Dec 23
Practical Horticulture Skills Certificate Level 2	11 Sep 23
RHS Practical Horticulture Certificate Level 2	11 Sep 23
RHS Principles of Plant Growth Certificate Level 2	11 Sep 23

## Sutton Coldfield College Courses

COURSE TITLE	STARTS
<b>BUSINESS &amp; PROFESSIONAL</b>	
AAT Accounting Certificate Level 2	11 Sep 23
AAT Accounting Diploma Level 3	11 Sep 23
HN Flex Business	18 Sep 23
AAT Bookkeeping Award Level 1	18 Sep 23
Law & Criminology Access to Higher Education	11 Sep 23
Marketing Certificate Level 3	04 Sep 23
<b>ENGLISH &amp; MATHS</b>	
English Functional Skills & GCSE	Various
Maths Functional Skills & GCSE	Various
<b>GCSE</b>	
Humanities GCSE	18 Sep 23
Biology GCSE	15 Jan 24
<b>SPORT</b>	
Gym Instructing YMCA Certificate Level 2	11 Sep 23
Introduction to Sports Photography in Action	11 Sep 23
Personal Training (Practitioner) YMCA Diploma Level 3	05 Feb 24
Sport Access to Higher Education	11 Sep 23
Sports Studies Online Access to Higher Education	Various
<b>UNIVERSITY LEVEL COURSES AT SUTTON COLDFIELD COLLEGE (FULL TIME)</b>	
AAT Diploma in Accounting Level 4 (HTQ)	18 Sep
Artificial Intelligence Solutions and Applications Higher National Certificate (HTQ)	18 Sep
<b>UNIVERSITY LEVEL COURSES AT SUTTON COLDFIELD COLLEGE (FULL TIME) contd.</b>	
Business Higher National Certificate / Diploma	Sep 23
Cloud Computing Higher National Certificate/Diploma	Sep 23
Community Coaching Higher National Certificate (HTQ)	Sep 23
Leadership & Management Higher National Certificate/ Diploma (HTQ)	18 Sep
Public Services Higher National Certificate / Diploma	18 Sep
Software Development & Programming Higher National Certificate* (HTQ)	18 Sep
Sport & Exercise Science Higher National Certificate / Diploma	18 Sep

COURSE TITLE	STARTS
<b>ACCESS TO HIGHER EDUCATION COURSES AT SUTTON COLDFIELD COLLEGE (FULL TIME AND PART-TIME ONLINE OPTION)</b>	
Computer Science Online Access to Higher Education	Sep 23
Computing (Cloud Computing) Access to Higher Education	Sep 23
Law & Criminology Access to Higher Education	Sep 23
Science Access to Higher Education	Sep 23
Sport Access to Higher Education	Sep 23
Sports Studies Online Access to Higher Education	Sep 23

**TOP TIP!** Some of our courses are **free** - visit **bmet.ac.uk** to find out more



# Start Your Own Business

If you are aged 19 or older and have a business idea, want to work for yourself or have recently started trading, our **FREE** short programme, **Start Your Own Business**, will give you the inspiration and practical tools to get started.

In a series of live, interactive webinars, delivered by start-up specialists Visionnaires, you will learn about marketing and finance, acquire a bank of practical resources, build your business plan and deliver a sales pitch. And you will receive one-to-one feedback. Programmes run on a regular basis for 1 day a week over a 5-week period 09:30 –16:30.

Our start your own business courses run regularly.

**Contact** [Annmarie.Simmonds@bmet.ac.uk](mailto:Annmarie.Simmonds@bmet.ac.uk)  
**for more information or apply online**  
**via** [bmet.ac.uk/SYOB](http://bmet.ac.uk/SYOB)

## Enhance your career and boost your prospects with our HN Flex programme

The HN Flex scheme allows you to gain skills in a more efficient and bite-size way, without having to enrol on a full qualification course. It means you can study individual, stackable Higher National (HN) units with the progression opportunity of a full, long-term Higher National qualification in the future.

# HN Flex

## Currently available in Business

Units available in:

- Business and the Business Environment
- Marketing Processes and Planning
- Human Resource Management
- Leadership and Management
- Accounting Principles
- Managing a Successful Business Project

**Digital coming soon!**

**Apply now at [bmet.ac.uk](http://bmet.ac.uk)**

# Online Courses

## FREE Online Learning Courses



### Business

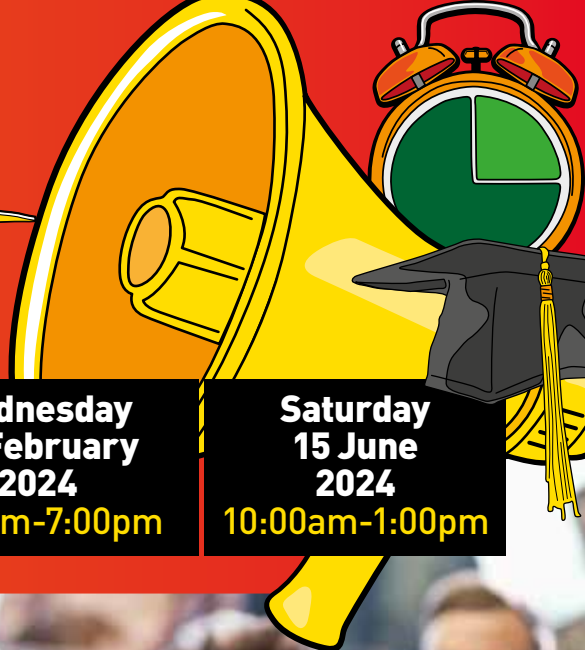
Business and Administration Certificate Level 2	Various
Business Improvement Techniques Certificate Level 2	Various
Creating a Business Start-Up NCFE Certificate Level 2	Various
Information Advice and Guidance Certificate NCFE CACHE Level 2	Various
Principles of Team Leading	Various
Principles of Customer Service	Various
Start Your Own Business	Various

### Health & Social Care

Awareness of Mental Health Problems	Various
Care and Management of Diabetes	Various
Common Health Conditions	Various
Customer Service for Health & Social Care Settings	Various
Equality and Diversity	Various
Falls Prevention Awareness	Various
Preparing to Work in Adult Social Care Cache Certificate Level 2	Various
Principles of Care Planning	Various
Principles of Dementia	Various
Principles of the Prevention and Control of Infection in Health Care Settings	Various
Principles of Working with Individuals with Learning Disabilities	Various
Understanding Adverse Childhood Experiences Certificate Level 2	Various
Understanding Autism	Various
Understanding Children and Young Peoples Mental Health	Various
Understanding Common Childhood Illnesses	Various
Understanding Dignity and Safeguarding in Adult Health and Social Care	Various
Understanding Mental Health First Aid and Mental Health Advocacy In The Workplace Certificate Level 2	Various
Understanding Nutrition and Health	Various
Understanding Safeguarding and Prevent	Various
Understanding the Safe Handling of Medication in Health & Social Care	Various



# OPEN EVENTS



**Saturday  
14 October  
2023**

**10:00am-1:00pm**

**Wednesday  
15 November  
2023**

**4:00pm-7:00pm**

**Wednesday  
21 February  
2024**

**4:00pm-7:00pm**

**Saturday  
15 June  
2024**

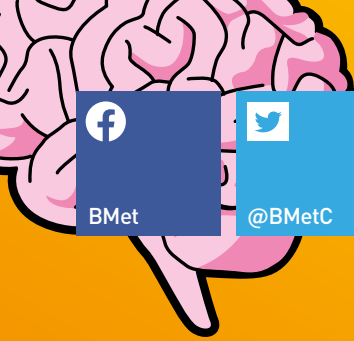
**10:00am-1:00pm**

**You can come and see us**  
at any point during open enrolment from  
**Thursday 24 August until**  
**Thursday 21 September**  
and we will be happy to offer  
advice and guidance.

For the full list of  
dates and times visit  
**[bmet.ac.uk/enrol](https://bmet.ac.uk/enrol)**





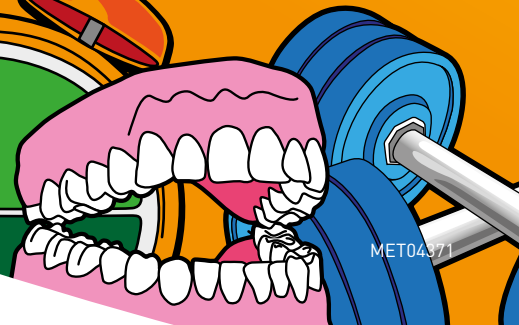
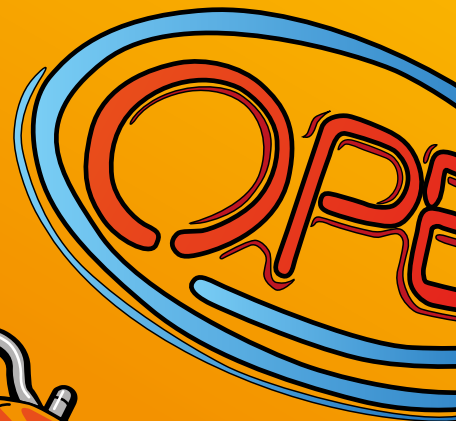
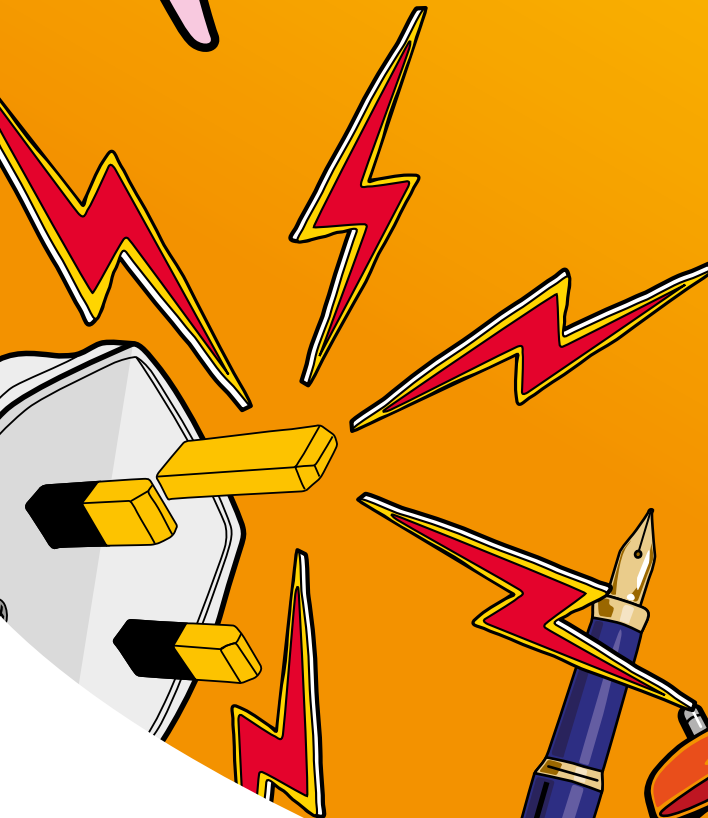


**James Watt College**  
Aldridge Road, Great Barr B44 8NE

**Matthew Boulton College**  
Jennens Road B4 7PS

**Sutton Coldfield College**  
Lichfield Road B74 2NW

t: 0121 446 4545  
w: [bmet.ac.uk](http://bmet.ac.uk)  
e: [ask@bmet.ac.uk](mailto:ask@bmet.ac.uk)



**BMet**  
Inspiring futures, realising dreams.

MET04371