

Minutes of the ASQD Committee meeting
held on Thursday 2nd December 2021 at 9.00 am
By Microsoft Teams
Birmingham Metropolitan College

Present		Apologies
Angela Myers (AM)		Professor Prue Huddleston (PH)
Christine Tolley (CT)		Sir Dexter Hutt (DH)
Natalie Alleyne (NA)		
Gobinder Gill (GG)		
Pat Carvalho (PC)		
In attendance		
Sue Hopewell (SH)		Hazrat Islam (HI)
Stephen Belling (SB)		
	Agenda Item	
	Apologies	
	AM chaired the meeting and advised that apologies had been received from PH and DH	
	Declarations of Interest	
	No other declarations were received in addition to those contained in the College's Register of Interests.	
1	Minutes of previous meetings	
1 (i)	The minutes of the ASQD meeting on 14 th October 2021 were reviewed	
1 (ii)	Matters arising and Action Log	
	Progress against the three actions in the log was noted.	
	IT WAS RESOLVED THAT:	
	AS 21/22: 07	
	The minutes of the meeting on 14 th October 2021 be approved.	
2	Draft Self- Assessment Report	
	SH presented the draft self-assessment report provided in the Committee Pack and advised:	
	<ul style="list-style-type: none"> • It had been produced by staff during November. • The assessment involved making a series of key assessments, judgements and note of improvements in respect of the following areas 	

- Quality of Education
- Behaviour and Attitudes
- Personal Development
- Leadership and Management
- Education Programmes for Young People
- Adult Learning Programmes
- Apprenticeships
- Provision for Students with High Needs

- It was necessary to rate each area as any of the following: (1) Outstanding, (2) Good, (3) Requiring Improvement or (4) Inadequate.
- The college has rated each area as Good.
- The areas for improvement identified in the report would be fed into the production of the next college Quality Improvement Plan.

Governor's Observation and Questions

1. PH, DH and AM attended the Self- Assessment Meetings and were able to hear direct about progress made and plans for the following year

**IT WAS RESOLVED THAT:
AS 21/22: 08**

The draft Self- Assessment Report and areas for improvement be noted and approved.

3 HE Self- Assessment Report

RH presented the HE Self- Assessment Report contained in the Committee Pack and advised:

- The college must evidence that the quality of learning and teaching outcomes and student academic experience are in line with the Quality Assurance Agency's Quality Code, are monitored on an annual cycle and that improvement actions are implemented to achieve continuous quality improvements.
- BMet can meet these requirements.

Governors Observations and Questions

1. Could future reports include a reference to the numbers involved in the percentages when commenting on achievements so that they are contextualised (AM)

**IT WAS RESOLVED THAT:
AS 21/22: 09**

The HE Self- assessment report be noted and accepted as an accurate review of learning and teaching outcomes and the student academic experience.

