

**Residency and
income evidence
needed to enrol
at BMet**

Here
to help you on your
journey

Every step of the way

Residency and income evidence, which may be needed to enrol at BMet

You may need to have residency proof to study and income evidence to have your fees paid for courses.

This information is subject to government changes and subject to eligibility and availability.

If you have not lived in the UK for the last 3 years, we need to see evidence of residency, which is in date and does not expire before the end of the course; for the following:

- Asylum seekers
- Refugees
- Limited leave to remain
- EU or pre-EU settlement
- Spouse visa
- Leave to enter
- Any other visa status

Asylum seekers will need:

- To have lived in the UK for a minimum of 6 months
- An ARC card or a bail letter from the Home Office
- Aspen card and 2 receipts (to waive fees)



Refugees need:

- Biometric/residency permit and national insurance number



Limited leave to remain need:

- Copy of passport or residency permit, showing the expiry date
- We may need to ask for parents' and spouses' residency evidence where people have applied for leave to remain for their children and partners

EU or Pre-EU Settlement

- EU Settlement Scheme Letter and be ready to use online service to provide evidence of current status
- You may need your biometric card or share code to log into the Home Office website

Tier 2 visa holders must have enough valid leave to enrol and finish the course and have been resident in the UK/EU/EEA for the past 3 years, but not as a student, or you will need to pay the full fee.

Tier 4 visa holders will not be able to study, as we do not accept international students. You will not be able to study if your documents say that you do not have the right.

Remember though that "no public funds" does not mean that you cannot study. The following website is available to view, or prove your immigration status: <https://www.gov.uk/view-prove-immigration-status>

Do I have to pay for the course?

- The course may be free for you, but we will need to see evidence of income
- Your fees may be waived if you have an annual household income less than £18,135
- Your evidence must include all pages, your name, address and confirmation
- You may be eligible for financial support to pay your fees, if your annual household income is less than £30,000
- If you have Universal Credit or other benefits, you will need to bring your last 3 full monthly statements/letters

- If you need to pay for your course, we have payment options and there are Advanced Learner Loans for some courses
- Examples of income and benefits evidence:
 - **Income examples:**
 - Payslips – last 2 months or 4 weeks
 - P60 for current year
 - Final Tax Credit Award for 'next financial year'
 - Bank statement dated in the last 3 months
 - **Benefits examples:**
 - Universal Credit Letter
 - Disability Living Allowance Letter
 - Employment and Support Allowance Letter
 - Personal Independence Payments Letter
 - Income Support Letter

Information Check

Status	Information needed to complete enrolment	Evidence needed	Check you have it
To prove residency:			
Asylum Seeker	Resident in UK for 6 months	✓	
	ARC card or Bail Letter from the Home Office	✓	
Refugee	Aspen card (with 2 receipts if fees need to be waived as well as residency proof)	✓	
	Biometric/residency permit that does not expire before the end of your course	✓	
	National Insurance number	✓	
Limited Leave to Remain	Passport/residency permit that does not expire before the end of your course	✓	
	Parents' and spouses' evidence where needed for children and partners	✓	
Tier 2 Visa holders	Resident in UK for 3 years (but not as a student for fee waiver)	✓	
	Have enough valid leave to finish the course	✓	
For fee waiver:			
Universal Credit/other benefits	3 full monthly statements/recent letters	✓	
Household income	Annual household income less than £18,135		
	Apply for financial support if your annual household income is less than £30,000		
	Last 2 months' pay slips	✓	
	Last 4 weeks' pay slips	✓	
	P60 for April in the current year	✓	

We look forward to seeing you for enrolment. Please make sure you have all information needed to complete enrolment.



BMet



@BMetC



BmetCollege



BMet

w.bmet.ac.uk

[e. ask@bmet.ac.uk](mailto:e.ask@bmet.ac.uk)

t. 0121 446 4545

one giant leap