

# University Level Course Interview Supporting Documentation

We are delighted that you have chosen to apply for one of our University Level courses.

## How to prepare for your interview

Please ensure you have the following documentation with you at the interview:

Original certificate or results slip or transcript, if already obtained, as evidence of:

- Degree level certificate (if applicable)
- Level 3 and above qualifications (for example, A Level, BTEC Extended Diploma, HNC/D and Access to HE Diploma)
- Level 2 English Language or Literacy (for example GCSE)
- Level 2 Mathematics or Numeracy (for example GCSE)

If you are applying for one of our part-time University Level courses or you do not meet the entry requirements outlined on our website please be prepared to talk about your work experience and employment history at the interview.

If you are applying for one of the University Level courses listed below please ensure you have the additional documentation, highlighted below, with you at the interview.

If you are unable to have all the documentation requested with you at the interview, this will result in a conditional offer being made until all the documentation is supplied.

An unconditional offer will be made to you when you have met the entry requirements of your chosen course of study and the documentation requested has been supplied.

Course Title	Additional Documentation
Art and Design (Graphic Design) Higher National Certificate/ Diploma	<ul style="list-style-type: none"> <li>• On-line or electronic portfolio of art and design work to include graphic design, drawing, sculpture, animation and photography.</li> <li>• In addition, you may wish to include show reels, websites or interactive discs but these are not essential.</li> <li>• Please send details of where we can access your on-line portfolio from or submit your electronic portfolio to <a href="mailto:headmissions@bmet.ac.uk">headmissions@bmet.ac.uk</a> no later than 3 working days before your interview.</li> </ul>
Dental Technology Foundation Degree	<ul style="list-style-type: none"> <li>• Refer to Foundation Degree Technology interview addendum at <a href="http://www.bmet.ac.uk/addendums/">www.bmet.ac.uk/addendums/</a></li> </ul>
Early Childhood Education and Care Higher National Certificate/ Diploma <sup>1</sup>	<ul style="list-style-type: none"> <li>• Evidence of Disclosure and Barring Service check.</li> <li>• A statement of support from your current employer or placement provider. This statement must confirm that you have secured employment or placement hours working directly with children aged 0-8 years for at least two days per week whilst studying the course.</li> </ul>
Football Business Management and Coaching Foundation Degree	<ul style="list-style-type: none"> <li>• Evidence of Disclosure and Barring Service check.</li> </ul>

<sup>1</sup> This course is subject to validation by Pearson UK.

Course Title	Additional Documentation
Healthcare Practice for England Higher National Certificate/ Diploma <sup>1</sup>	<ul style="list-style-type: none"> <li>• Evidence of Disclosure and Barring Service check.</li> <li>• A statement of support from your current employer or placement provider. This statement must confirm that you have secured employment or placement hours working in a health or social care setting for at least two days per week whilst studying the course.</li> </ul>
Post Compulsory Education Professional Graduate Certificate	<ul style="list-style-type: none"> <li>• Your Degree level certificate must show that you have achieved a Grade 2.2 or above.</li> <li>• Evidence of Disclosure and Barring Service check</li> <li>• 1 University of Wolverhampton request for a reference form (if you are employed by BMet) <b>or</b> 2 University of Wolverhampton request for a reference forms (if you are not employed by BMet) to confirm you have at least 150 hours of teaching practice (4 to 6 hours per week over the duration of the course) in a post compulsory education setting whilst studying the course. The University of Wolverhampton request for a reference form is available at <a href="http://www.bmet.ac.uk/addendums/">www.bmet.ac.uk/addendums/</a>.</li> <li>• Evidence that a mentor has been identified at your place of teaching practice to support you whilst studying the course.</li> </ul>
Post Compulsory Education Undergraduate Certificate	<ul style="list-style-type: none"> <li>• Evidence of Disclosure and Barring Service check</li> <li>• 1 University of Wolverhampton request for a reference form (if you are employed by BMet) <b>or</b> 2 University of Wolverhampton request for a reference forms (if you are not employed by BMet) to confirm you have at least 150 hours of teaching practice (4 to 6 hours per week over the duration of the course) in a post compulsory education setting whilst studying the course. The University of Wolverhampton request for a reference form is available at <a href="http://www.bmet.ac.uk/addendums/">www.bmet.ac.uk/addendums/</a>.</li> <li>• Evidence that a mentor has been identified at your place of teaching practice to support you whilst studying the course.</li> </ul>
Social and Community Work Higher National Certificate/ Diploma <sup>1</sup>	<ul style="list-style-type: none"> <li>• Evidence of Disclosure and Barring Service check.</li> <li>• A statement of support from your current employer or placement provider. This statement must confirm that you have secured employment or placement hours working in a social or community setting for at least two days per week whilst studying the course.</li> </ul>

<sup>1</sup> This course is subject to validation by Pearson UK.

We look forward to meeting you at your interview.