

**What to do if you have concerns or questions about your grades.****Can I make an appeal?**

Even if your results aren't what you were hoping for, you might still be able to move on to the next stage of your education or employment as you had planned. If you have concerns about how your grades were arrived at you should talk to the college about your options. It is important to remember that:

**You can** ask the college to ensure that no administrative error was made. Administrative errors might include, for example, mixing up 2 students with similar names, or accidentally copying across the wrong data, but do not relate to the professional judgements of centres in assigning centre assessed grades. If the college finds it made a mistake in the information it provided, it can ask the exam board to correct it.

**The college can** appeal to the exam board on your behalf if it believes the exam board made a mistake when it communicated your grades.

**You cannot** challenge the college under the appeals process on the centre assessment grades it submitted. Any appeal would have to be undertaken by someone better placed than your teachers to judge your likely grade if exams had taken place. In the unique circumstances of this summer, Ofqual do not believe there is such a person.

**You cannot** appeal because your mock result was higher than the grade you were awarded. Your mock grade will have been taken into account in determining your centre assessment grade. You will either have received your centre assessment grade or your calculated grade (whichever is higher).

You cannot appeal because you disagree with the centre assessment grades given by the college. However, you might be concerned that your centre assessment grades were wrong because you believe the judgement was influenced by things other than evidence about your academic performance.

If bias or discrimination affected your centre assessment grades this summer, this could be a form of malpractice or maladministration (wrongdoing).

1. If you think malpractice or maladministration might have affected you, then you should first discuss this directly with the college and raise a complaint through its complaints policy, and emailing [Complaints@bmet.ac.uk](mailto:Complaints@bmet.ac.uk). If you feel that your concerns have not been addressed, you could then consider raising your concerns about malpractice or maladministration with the exam board. It is important to remember that this would not be an appeal, but rather an allegation (accusation) that malpractice or maladministration happened in relation to your centre assessment grades.
2. It is important that you speak to the college about whether it believes you have a reason for appeal. All official appeals must be made by the college. Your grade is protected, meaning that it will not go down to a lower grade as a result of an appeal.

**The awarding bodies' appeals deadline is 17<sup>th</sup> September 2020.**

If you are not happy with your grades awarded, all learners will be given the opportunity to resit in the autumn term. Further useful guides from Ofqual can be found here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/910603/6672\\_-\\_What\\_to\\_do\\_if\\_you\\_have\\_concerns\\_or\\_questions\\_about\\_your\\_grades.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/910603/6672_-_What_to_do_if_you_have_concerns_or_questions_about_your_grades.pdf)