Courses for Job Seekers

Call us on 0121 362 1174 or apply online at www.bmet.ac.uk/jobseekers

We provide regular course opportunities for the unemployed to improve job skills, gain confidence and build new work routines. You can achieve a recognised qualification with expert training delivered by professional and experienced tutors at our colleges across Birmingham.

Your course is funded if you're aged 19 years and over (before 31st August 2018) and in receipt of Universal Credit, Job Seekers' Allowance or Employment & Support Allowance. Call us now on **0121 362 1174** to find out more. You will be invited to the assessment date to meet the tutor and complete an initial literacy and numeracy assessment, prior to a course offer being made.

Latest Course Dates

DWP Suitability assessments ERG/34689 or Pro-016391

Cleaning Operative Skills	**ERG/20123 PRO-016478 info**
Qualification: Level 1 Award in Introduction to the Facilities Industry Entry 3 Practical Cleaning Skills	**Initial Provider Interview:** Tuesday 7th May at 1pm
Time & Duration: 1 week (Monday- Friday) 9.30am-3.30pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Monday 13th May 2019
Step into Hospitality	**ERG/35260 PRO- 231700**
Qualification: Level 1 Introduction to the Hospitality Sector Level 1 Extended Certificate in Employability	**Initial Provider Interview:** Tuesday 7th May at 10am
Time & Duration: 2 weeks Monday-Friday 9.30am-3.30pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Monday 13th May 2019
Health and Social Care	**ERG/33731 PRO-016432 info**
Qualification: Level 1 Cert in Health and Social Care Level 1 Extended Certificate in Employability	**Initial Provider Interview:** Wednesday 8th May at 9.30am
Time & Duration: 4 weeks, 4 days a week (Mon, Wed, Thurs and Friday) 9.30am-3.30pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Monday 13th May 2019
Food Safety	**ERG/34117 PRO-016488 info**
Qualification: HABC Level 2 Award in Food Safety	**Initial Provider Interview:** Friday 10th May at 10am
Time & Duration: 1 day course 9.30am-4pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Thursday 16th May 2019
Health and Safety at Work	**ERG/28513 PRO-016491 info**
Qualification: HABC Level 2 Award in Health and Safety in the Workplace	**Initial Provider Interview:** Friday 10th May at 1pm
Time & Duration: 1 day course 9.30am-4pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Friday 17th May 2019
Sigma Financial Group Work Academy	**Customer Advisor jobs, full time, training provided info**
Qualification: Level 1 Diploma in Employability Skills	**Initial Provider Interview:** Tuesday 14th May at 10am
Time & Duration: 3 weeks in total (Monday to Friday) 9.30am-3.30pm	
Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	Start Date: Monday 20th May 2019

Latest Course Dates

DWP Suitability assessments ERG/34689 or Pro-016391

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Managing Personal Finance	**ERG/35368 PRO-232631**
Qualification: Level 1 Award in Employability Skills Time & Duration: 3 days, Monday- Wednesday (9.15am-4.30pm) Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	**Initial Provider Interview:** Wednesday 22nd May at 1pm Start Date: Tuesday 27th May 2019
IT Skills for Job Search	**ERG/33657 PRO-016502** info
Qualification: Entry 3 Award in IT Users (Using Email, Job Search with 'Find a Job') Time & Duration: 7 weeks, 2 days a week (Mondays & Tuesdays) 9.30am-3.30pm Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	**Initial Provider Interview:** Wednesday 29th May at 10am Start Date: Monday 3rd June 2019
Business Administration	**ERG/28513 PRO-016491** info
Qualification: Level 1 Award in Business & Administration Time & Duration: 3 days a week for 3 weeks (Wed/ Thurs/ Fri) 9.30am-3.30pm Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	**Initial Provider Interview:** Thursday 30th May at 10am Start Date: Wednesday 5th June 2019
Warehousing and Storage	**ERG/35369 PRO-232632**
Qualification: Level 2 Certificate in Warehousing and Storage Principles Time & Duration: 2 weeks, Monday- Friday (9.30am-3.30pm) Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	**Initial Provider Interview:** Monday 3rd June at 10am Start Date: Monday 10th June 2019
Painting & Decorating	**ERG/35369 PRO-232632** info
Qualification: C&G Level 1 Certificate in Construction Time & Duration: 9 weeks, 2.5 days a week, Wed 1pm-3pm Thurs/Fri 8.30am-3.30pm Based at Erdington Skills Centre, Edwards Road, Birmingham B24 9EW	**Initial Provider Interview:** Tuesday 4th June at 10am Start Date: Wed 19th June 2019
Distance Learning Courses	**ERG/34042 PRO-161656** info
Qualification: Various NCFE Certificates at Level 2 Subjects include: Understanding Autism, Mental Health, Principles of Dementia Care, Equality & Diversity, Learning Disabilities, Understanding End of Life Care, Handling Medication, Customer Service Knowledge, Certificate in Care and Management of Diabetes, Principles of the Prevention & Control of Infection, Team Leading Knowledge, Nutrition and Health, Common Health Conditions and Principles of Care Planning. Time & Duration: Home based distance learning (time for completion is 3-6 months) Based at James Watt College, Aldridge Rd, Great Barr, Birmingham B44 8NE	Initial Provider Interview: Wed 5th June at 10.30am Start Date: Ongoing start dates
Microsoft Office Skills Level 1	**ERG/35260 PRO- 231700** info
Qualification: Level 1 Award for IT Users Time & Duration: 5 weeks, 2 days a week (Thursdays 9am-1pm and Fridays 9am-3.45pm) Based at Matthew Boulton College, 4 Jennens Rd, Birmingham B4 7PS	**Initial Provider Interview:** Thursday 6th June at 10am Start Date: Thursday 13th June 2019
Rail Engineering Maintenance	**ERG/34475 PRO-193438** info
Qualification: Level 2 Certificate in Railway Engineering Underpinning Knowledge and Level 2 Diploma Rail Engineering Track Maintenance Time & Duration: 6 weeks (Monday-Friday) 9am-4pm Based at James Watt College, Aldridge Rd, Great Barr, Birmingham B44 8NE	Initial Provider Interview: Friday 14th June at 10am or 1pm Start Date: July 2019 TBC

For general JobSkills@BMet course information and enquiries, email bobby.birdi@bmet.ac.uk