

Advice and Guidance Appointment Supporting Documentation

We are delighted that you have chosen to apply for one of our University Level courses.

How to prepare for your advice and guidance appointment

Please ensure you bring the following documentation with you to the appointment:

Original certificate or results slip or transcript, if already obtained, as evidence of:

- Degree level certificate (if applicable)
- Level 3 and above qualifications (for example, A Level, BTEC Extended Diploma, HNC/D and Access to HE Diploma)
- Level 2 English Language or Literacy (for example GCSE)
- Level 2 Mathematics or Numeracy (for example GCSE)

If you are applying for one of our part-time University Level courses or you do not meet the entry requirements outlined on our website please be prepared to talk about your work experience and employment history at the appointment.

If you are applying for one of the University Level courses listed below please ensure you bring the additional documentation, highlighted below, with you to the appointment.

If you are unable to bring all the documentation requested with you to the appointment, this will result in a conditional offer being made until all the documentation is supplied.

An unconditional offer will be made to you when you have met the entry requirements of your chosen course of study and the documentation requested has been supplied.

Course Title	Additional Documentation
Art and Design (Art Practice) Higher National Certificate	<ul style="list-style-type: none"> • Portfolio of art work showing a range of examples • Sketchbooks showing preliminary sketches, idea development and written reflection and analysis
Art and Design (Art Practice) Higher National Diploma	<ul style="list-style-type: none"> • Portfolio of art work showing a range of examples • Sketchbooks showing preliminary sketches, idea development and written reflection and analysis
Art and Design (Graphic Design) Higher National Certificate	<ul style="list-style-type: none"> • Portfolio of art and design work to include graphic design, drawing, sculpture, animation and photography • In addition, you may wish to include show reels, websites or interactive discs but these are not essential
Art and Design (Graphic Design) Higher National Diploma	<ul style="list-style-type: none"> • Portfolio of art and design work to include graphic design, drawing, sculpture, animation and photography • In addition, you may wish to include show reels, websites or interactive discs but these are not essential
Child and Youth Studies BA (Hons) Degree (Level 6)	<ul style="list-style-type: none"> • Evidence of Disclosure and Barring Service check • A statement of support from your current employer or placement provider • This statement must confirm that you have secured employment or placement hours working directly with children aged 0-19 years for at least two days per week whilst studying the course

Course Title	Additional Documentation
Children's and Young People's Services (Early Years) Foundation Degree	<ul style="list-style-type: none"> • Evidence of Disclosure and Barring Service check • A statement of support from your current employer or placement provider • This statement must confirm that you have secured employment or placement hours working directly with children aged 5-19 years for at least two days per week whilst studying the course
Children's and Young People's Services (Teaching Assistant) Foundation Degree	<ul style="list-style-type: none"> • Evidence of Disclosure and Barring Service check • A statement of support from your current employer or placement provider • This statement must confirm that you have secured employment or placement hours working directly with children aged 5-19 years for at least two days per week whilst studying the course
Dental Technology Foundation Degree	<ul style="list-style-type: none"> • Refer to Foundation Degree Technology interview addendum at https://www.bmet.ac.uk/addendums/
Fine Art Higher National Diploma	<ul style="list-style-type: none"> • Portfolio of art work showing a range of examples • Sketchbooks showing preliminary sketches, idea development and written reflection and analysis
Podiatry BSc (Hons) Degree	<ul style="list-style-type: none"> • Refer to BSc (Hons) Podiatry values based interview event addendum at https://www.bmet.ac.uk/addendums/
Post Compulsory Education Professional Graduate Certificate	<ul style="list-style-type: none"> • Evidence of Disclosure and Barring Service check • 1 University of Wolverhampton request for a reference form (if you are employed by BMet) or 2 University of Wolverhampton request for a reference forms (if you are not employed by BMet) to confirm you have at least 75 hours of teaching hours per year in a post compulsory education setting whilst studying the programme
Post Compulsory Education Undergraduate Certificate	

We look forward to meeting you at your advice and guidance appointment.