

Skills Conditionality courses for Job Seekers

The Skills Shop, Unit L76, Intu Merry Hill Shopping Centre, Brierley Hill DY5 1SW

- We offer fully funded training courses for all people aged 19 years and over & **Universal Credit, Job Seeker's Allowance (JSA), Employment & Support Allowance (ESA) or Income Support**
- You will learn valuable job skills and knowledge with inspiring professional tutors
- You can gain an accredited qualification upon completion of a course
- Welcoming environment providing a perfect place for learning
- This is an opportunity to make new friends, reawaken confidence and rediscover 'back to work' routines
- We work with hundreds of local employers and can help you start an apprenticeship or start a pre-employment training program.
- Have a look below at the courses on offer. For more details and additional dates, call us on **0121 362 1174**

Call Centre SBWA

We are recruiting on behalf of Manner services a number of candidates for the position of full time telephone sales executives (outbound calls and web enquires) in the Smethwick area with **immediate start**. Should you be interested in the role you would be required to attend a group information session and complete a 5 day I C T and Customer Service programme at the Black Country Skillshop Merryhill. Upon completion of the course you are guaranteed an interview and a one day work experience trial. Should you be successful in your work trial you will start your new role immediately.

For further details please attend the information session at the Black Country Skillshop at 12pm on 4th Jan 2019

Further details available on 01384 485875

Area of Study	Qualifications	Enrolment/ Assessment Dates	Start Date/ End Date	Time & Duration	Campus Address
Job Application and Interview Skills	Level 1 City and Guilds Certificate	Every Friday (Except Bank Hols) at the Skillshop	Every Monday (Except Bank Hols)	5 day course 9:30am-3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Call Centre SBWA	Entry 3 City and Guilds Extended Award in I C T and Customer Service	4 th Jan 12pm at the Skillshop	7 th Jan	5 day course 9:30am-3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Job Application and Interview Skills	Level 1 City and Guilds Award	17 th Jan 10am at the Skillshop	21 st Jan	4 Days 10am – 2pm Monday, Tues, Wed and Thurs (Course suitable for lone parent)	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW

Adult Social Care SBWA Work coaches please call 03300241370 for further details and appointment times	Level 2 Adult Social Care and includes more Qualifications	TBC	11 th Feb	4 week course 9:30am-4:30pm (Monday-Friday) Guaranteed a job with Fairway Care, upon completion of the 4 week course	BMET, Art & Design Centre, Venture Way, Brierley Hill DY5 1RG
Business Admin (New Course)	Level 1 City and Guilds Certificate in Business Admin	24th Jan 10am at the Skillshop	28 th Jan	5 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
English and Maths Functional Skills	Functional Skills Literacy and Numeracy	Please contact the recruitment line 0121 362 1174	TBC	Various depending on the support require	BMET, Art & Design Centre, Venture Way, Brierley Hill DY5 1RG
Retail Skills	Level 1 City and Guilds Certificate in Skills for Working in the Retail Industry	31 st Jan 10am at the Skillshop	4 th Feb	5 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Food Safety	Highfield Level 2 Award Qualification	7 th Feb 10am at the Skillshop	8 th Feb	1 Day 9:30am - 4:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Retail	Level 1 City and Guilds Award in Retail knowledge	7th Feb 12pm at the Skillshop	11 th Feb	1 week course 9:30am-2:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Customer Service (New Course)	Entry Level 3 City and Guilds Award	14 th Feb 10am at the Skillshop	18 th Feb	3 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Introduction to ICT (New Course)	Entry Level 3 City and Guilds Award	21 st Feb at 10am at the Skillshop	25 th Feb	3 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW

Introduction to Hospitality (New Course)	Level 1 City and Guilds Award	28th Feb at 10am at the Skillshop	4 th March	3 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Customer Service	Level 1 City and Guilds Award	7 th March 10am at the Skillshop	11 th March	3 Day Course 9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
Health and Safety	Highfield Level 2 Award Qualification	14 th March 10am at the Skillshop	15 th March	1 Day 9:30am – 4:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW
ESOL	ESOL Speaking and Learning	24 th March To book the referral onto the course Please call 0121 362 1174	24 th March 2019	3 day course Monday/Thurs/ Friday at 12:45pm- 3pm (learner must attend all 3 days)	Stourbridge College Hagley Road, Stourbridge. DY8 1QU
I A G Drop in session (Support with jobsearch, advice and guidance)		Please contact 01384 485875 to book in the I A G drop in session (hourly time slots available)	30 th Jan 27 th Feb 27 th March	9:30am – 3:30pm	Black Country Skills Shop, Unit L76 Merry Hill Shopping Centre, Brierley Hill. DY5 1SW

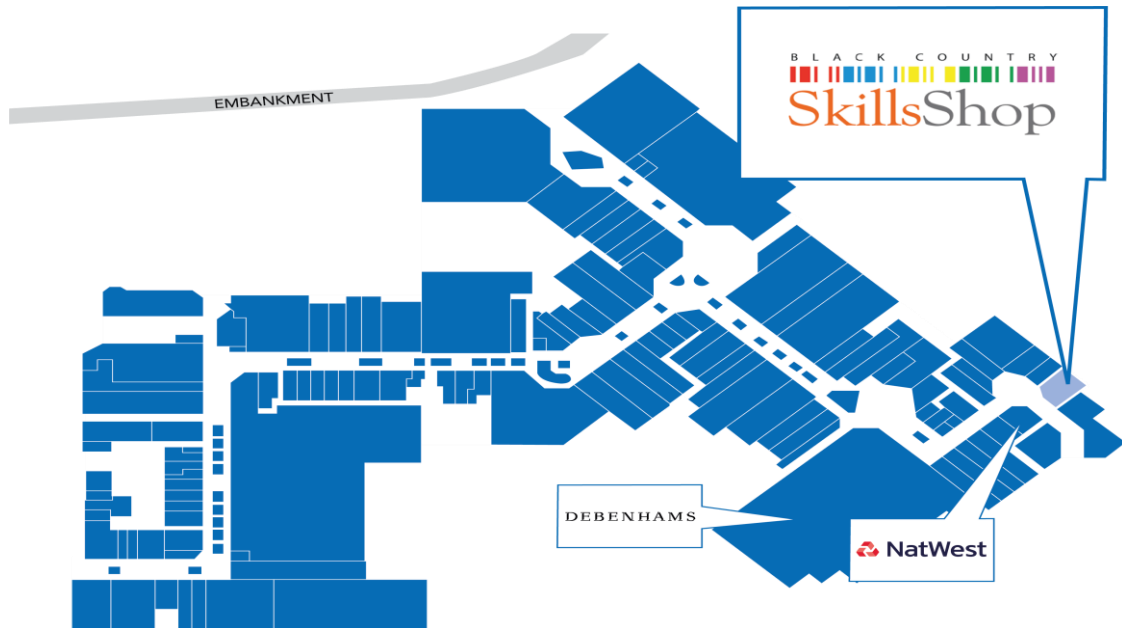
To make a referral call 01384 485875/0121 362 1174
For all enquiries please call Lisa Hope 07834 352251 or email

lisa.hope@bmet.ac.uk

You can also make an online referral at

www.bmet.ac.uk/jobseekers

Skillshop Location Details



Learner feedback

My confidence was something that hindered my performance at interviews, meaning that I would not perform as well as knew I could and would always have regrets when walking out of an interview. During the course of the eight days my tutor delivered the course with addition of CV building, team building exercises, presentation and interview skills which are all paramount to securing job. Following the course I had three interviews. I am happy to say that I was able to secure a job and I believe this is because I benefited tremendously from the course.

Thank you to everyone who commented on the support service from JobSkills@BMet. Our Ofsted report is [online](#) and our Adult Learning Programmes was graded 2, which is good. Here are some of the comments from the report:

“Adult learning programmes are good...managers and teachers have high expectations of students and use their expert knowledge and experience to plan and deliver a curriculum that meets the needs of both students and employers.”

“Teachers use a wide range of well-planned teaching, learning and assessment activities to engage and motivate students, so that they achieve their best. These activities enable students to consolidate their learning and make good progress. Teachers encourage students to explore ideas in depth and assess each other’s progress; they expect high standards of work.”

Birmingham Metropolitan College Skills Conditionality Provision.

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