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|  | Free Courses for Job Seekers  |

**Call us on 0121 362 1174 to book onto a course or apply online at** [**www.bmet.ac.uk/jobseekers**](http://www.bmet.ac.uk/jobseekers)

At JobSkills@BMet, we offer employment-related training to help you learn new skills and gain accredited qualifications. Your course is funded if you’re aged 19 years and over (before 31st August 2018) and in receipt of Universal Credit, Job Seekers’ Allowance or Employment & Support Allowance, Courses are delivered by professional tutors with expert knowledge of their sector. We have regular start dates throughout the year.

Have a look at the courses we’re offering and call us on **0121 362 1174** to book onto an assessment. Alternatively, you can apply online at [www.bmet.ac.uk\jobseekers](http://www.bmet.ac.uk\jobseekers)

**Sigma Financial Group**- Customer Advisor roles (Call Centre)

ERG/35163 and PRO/229311



F/T job £16,300 starting salary, hours between Mon-Sat 8am-9pm (shift work)

An excellent opportunity to develop your career in the Finance/ Customer Service sector

Presentation and Assessments on **Tuesday 9th October at 10am**

Birmingham Metropolitan College, Matthew Boulton Campus, 4 Jennens Road, Birmingham B4 7PS

We have a 3 week course help you get the job. Opportunity includes a guaranteed interview with employer.

Call BMet on **0121 362 1174** to find out more and book onto the register

**Latest Course Dates**

 DWP Suitability assessments ERG/34689 or Pro-016391

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| BMet course | Qualification gained | Assessment Date | Start Date | Time & Duration | College Address |
| SIGMA Financial Group sbwaERG/35115 and Pro-228100Customer Advisor roles, £16,300 p/a | Level 1 Employability Skills with Finance UnitLevel 1 Customer Service Guaranteed interview upon course completion | Tuesday 9th October at 10am | Monday 15th October | 3 weeks in total Monday to Friday9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, Birmingham City Centre B4 7PS |
| DEBENHAMSERG/35119PRO-228326Image result for debenhams logo | Level 1 Employability Skills for Working in the Retail IndustryWork Experience opportunity with employer | Tuesday 2nd October at 10am | Monday 8th October | 1 week, Monday – Friday 9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| Home Based Courses |
| DISTANCE LEARNING COURSES at James Watt College- ERG/34042 PRO-161656We offer home-based learning courses. You can gain an accredited NCFE qualification and have the flexibility to complete the course in your own time and in the comfort of your own home. You’ll have an assigned, qualified assessor to offer plenty of support, guidance and feedback.Come to enrol on Wednesday 3rd October at 10.30am or Wednesday 7th November at 10.30am , from James Watt College, Aldridge Road, Great Barr, Birmingham B44 8NE(25 mins from City Centre- catch bus no. 997 from CS2 on Corporation Street). Call us to find out more.NCFE Level 2 Certificates in the following:* Understanding Autism
* Mental Health
* Principles of Dementia Care
* Equality & Diversity
* Learning Disabilities
* Understanding End of Life Care
* Handling Medication
* Customer Service Knowledge
* Certificate in Care and Management of Diabetes
* Principles of the Prevention & Control of Infection
* Team Leading Knowledge
* Nutrition and Health
* Common Health Conditions
* Principles of Care Planning
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| BMet course | **Qualification gained** | **Assessment Date** | **Start Date** | **Time & Duration** | **College Address** |
| ESOL ERG/34605PRO-016476 | ESOL qualification (Speaking & Listening) | Available interview dates- call for details | Ongoing start dates | 8 weeks, 2 days a week(various days)9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| IT Skills for Job SearchERG/33657 Pro-016502 | Entry 3 Award in IT users (Using Email, Job Search with ‘Find a Job’) | Wed 3rd October at 10amOr Wed 7th Nov at 10am | Monday 8thOctober Or Monday 12th November | 5 weeks, 2 days a week (Mondays & Tuesdays)9.30am-3.30pm | Matthew Boulton College, 4 Jennens Rd, B’ham B4 7PS |
| Food SafetyERG/34117 Pro-016488 | HABC Level 2 Award in Food Safety | Wednesday 10th October at 10am | Wednesday 17th October | 1 day course9.30am-4pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| Health and Safety at WorkERG/28513 Pro-016491 | HABC Level 2 Award in Health and Safety in the Workplace | Thursday 11th October at 10am | Friday 19th October  | 1 day course9.30am-4.30pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| Health and Social CareERG/33731Pro-016432 | Level 1 Cert in Health and Social Care Level 1 Employability Skills  | Monday 22nd October at 9.30am | Monday 5th November  | 4 weeks (Monday to Friday)9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, Birmingham City Centre B4 7PS |
| Business AdministrationERG/34656PRO-016412 | Level 1 Award in Business & Administration | Wed 31st October at 10am  | Wed 7th November | 3 days a week for 3 weeks (Wed/ Thurs/ Fri)9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| Maths for WorkERG/33654 PRO-134272 | Functional Skills Numeracy from Entry Level 2 to Level 2 | Call for more information | TBC | 8 weeks, 2 days a week (Wed/ Thurs) 9.30am-3.30pm | Matthew Boulton College, 4 Jennens Rd, B’ham B4 7PS |
| BMet course | **Qualification gained** | **Assessment Date** | **Start Date** | **Time & Duration** | **College Address** |
| Rail EngineeringMaintenanceERG/34475 PRO-193438 | Level 2 Certificate in Railway Engineering Underpinning KnowledgeLevel 2 Diploma Rail Engineering Track MaintenancePTS funding available upon successful completion of course | Waiting list (call for details) | TBC | 8 weeks Monday-Friday9am-4pm | James Watt College,Aldridge Road,Great Barr,BirminghamB44 8NE |
| English for WorkERG/34682PRO-134279 | Functional Skills Literacy from Entry Level 2 to Level 2 | Wednesday 17th October at 10am Or Wednesday 24th October at 10am | Monday 5th November | 8 weeks, 2 days a week (Mon/ Fri) 9.30am-3.30pm | Matthew Boulton College, 4 Jennens Road, B’ham B4 7PS |
| CSCS Training ERG/34606PRO-203025(CSCS card not funded) | Level 1 Health and Safety qualificationCSCS questions trainingCSCS test booked | Monday 29th October at 9.30am | Monday 29th October at 9.30am | 2 days(Monday and Tuesday) | Matthew Boulton College, 4 Jennens Road, Birmingham City Centre B4 7PS |
| HorticultureERG/27557Pro-016425 | Level 1 Certificate in Practical Horticulture Skills | TBC | TBC | 3 days a week for 6 weeks(Mon/ Wed/ Fri)9.30am- 3.30pm | The Study Centre Botanical Gardens, Westbourne Rd, B’ham B15 3TR |
| BRIDGE INTO CONSTRUCTION- Women OnlyOffered in partnership with ‘Women into Construction’- support with careers advice | C&G Level 1 Certificate in Construction (Plumbing)CSCS Card Interview techniques and CV Support | Tuesday 6th November at 10am(please allow 3 hours for this) | Monday 19th November  | 9 weeksFirst 2 weeks, Monday-FridayNext 7 weeks,Monday- Wednesday8.30am-3.30pm | Erdington Skills Centre, Edwards Road, Birmingham B24 9EW |
| Carpentry SkillsERG/31986PRO-032583 | C&G Level 1 Certificate in Construction | Tuesday 6th November at 12.45pm | Monday 19th November | 9 wks, 2.5 days a week, Mon/ Tues 8.30am-3.30pmWed 8.30am-12pm | Erdington Skills Centre, Edwards Road, Birmingham B24 9EW |
| Bricklaying ERG/29921Pro-016446 | C&G Level 1 Certificate in Construction | Tuesday 6th November at 12.45pm | Monday 19th November | 9 wks, 2.5 days a week, Mon/ Tues 8.30am-3.30pmWed 8.30am-12pm | Erdington Skills Centre, Edwards Road, Birmingham B24 9EW |
| Electrical SkillsERG/30731 Pro-017768 | C&G Level 1 Certificate in Construction | Tuesday 6th November at 12.45pm | Monday 19th November | 9 wks, 2.5 days a week, Mon/ Tues 8.30am-3.30pmWed 8.30am-12pm | Erdington Skills Centre, Edwards Road, Birmingham B24 9EW |