

**Open Minutes of the Meeting of the  
Governance and Search Committee  
held on Monday 11<sup>th</sup> March 2013 at 9am in Room 814  
at Birmingham Metropolitan College (MB Campus)**

<b>Present:</b>	<b>Apologies:</b>
Jane Williams (Chair)	Ian Oakes (IO)
Christine Braddock (Principal)	
Steve Brittan (SB)	
Kathryn James (KJ)	
Vij Randeniya (VR)	
<b>In Attendance:</b>	
Catherine Bennett (Clerk)	

**Declarations of Interest**

There were none save for those already declared in the Register of Interests.

**Item 1 – Open and Confidential Minutes of the Meeting held on 25<sup>th</sup> January 2013**

1.1 The open minutes of the above meeting were reviewed by the Committee and it was agreed that they were a true and accurate record of the meeting.

*The Committee's review of the confidential minutes of the above meeting has been recorded under a separate confidential minute.*

**Matters Arising**

There were no matters arising that were not already being covered on the agenda.

**Item 2 – Confidential Item**

**Item 3 – Confidential Item**

**Item 4 – Governor Self-Assessment**

4.1 The Principal presented this item and informed the Committee that the College Self-Assessment (including the governor self-assessment aspect) will go to the Academic Standards and Quality Development Committee and then to the Corporation in July.

4.2 The Committee discussed the governor self-assessment aspect and corporation members' input at in September 2012 and at the end of the Excellence Day in November 2012. Members also suggested that it could form a feature of the May 2013 residential. VR suggested that it may be useful to benchmark ourselves with other similar colleges (for example 157 Group colleges).

4.3 Members requested to see the governor self-assessment extract at the next planned Committee meeting in June.

**Action:**

- Governor self-assessment to be considered a feature of the May 2013 residential – Clerk to discuss with Chair and Principal
- Benchmarking with other colleges to be considered – Clerk to liaise with Principal and Executive team.

**Item 5 - Confidential Item**

**Item 6 – Any Other Business**

The Principal reported the need to arrange a meeting to plan the residential and it was agreed that it would be useful to have an input from the wider Corporation members, perhaps as an item at its meeting on 21 March 2013. The Clerk agreed to add this to the agenda.

**Action:**

Discussion on topics to cover at the May residential to be added to the agenda for the Corporation meeting on 21 March 2013 – Clerk to action.

Date of Next Meeting: **Friday 7<sup>th</sup> June 2013**

Signed..........Date..........

**Chair of the Governance and Search Committee**