

**Minutes of the Meeting of the
Governance and Search Committee
Held on Tuesday 6 November 2012 at 8.00am
in Room 814 (MB Campus)**

Present:

Jane Williams (Chair)
Christine Braddock (Principal)
Steve Brittan (SB)
Kathryn James (KJ)
Ian Oakes (IO)
Vij Randeniya (VR)

In attendance:

Roger Minett (RM)
Barbara Hughes (BH) for item 6 only
Catherine Bennett (Clerk to the Corporation)

Apologies:

There were none.

Declarations of Interest:

There were none save for those already recorded in the register.

Item 1 - Open and Confidential Minutes of the Meeting held on 1 March 2012

The Chair led the Committee through the open and confidential minutes relating to the above meeting and it was agreed that they were a true and accurate record of the meeting.

Matters Arising

Matters arising under the confidential minutes have been recorded separately.

Item 2 - Annual Work Plan*

The Annual Work Plan 2012/13 was noted by the Committee.

Item 3 – Confidential Item

Item 4 – Confidential Item

Item 5 - Discussion in relation to the Instruments and Articles of Government – Composition of Board

- 5.1 The Clerk and Principal presented this item to the Committee, focussing on the fact that whilst there is work to be done on the IAG, the advice in the sector is not to change them until you need to. The Clerk led the Committee through the report.
- 5.2 The Committee discussed current models both inside and outside of the sector, particularly in relation to shape and size of board. It was agreed that an extended workshop/KIT session was needed to look at this in more detail, particularly in light of current developments. The Clerk confirmed she would circulate a date in January as soon as possible.

Action:

- Clerk to circulate a January workshop/extended KIT session date as soon as possible to take place in January 2013.

The Principal left the meeting at this stage.

Item 6 – Outcome of the Governor Self-Assessment Workshop

- 6.1 BH presented this item. She provided the Committee with an update on the wider College Self-Assessment Report. BH added that from an inspection point of view, it is very important to show a history, for instance what is working, what needs improvement and the steps being taken to bring about improvement. She added that from a governance perspective, members need to have an understanding at headline level.
- 6.2 BH went on to discuss the Corporation self-assessment session that had taken place in September 2012 and led the Committee through the draft summary. BH added that more input can be made to the Governor Self-Assessment report following the Excellence Day taking place on 9th November 2012.
- 6.3 The Committee discussed the content of the Excellence Day in general.
- 6.2 Committee members discussed Self-Assessment and in particular referred to comparators and those with whom it could benchmark (for instance PWC and 157 group). It was agreed that the Committee would be provided with an updated summary on the Governor Self-Assessment following the Excellence Day.

Action:

- Provide updated summary on Governor Self-Assessment (which will feed into the wider College SAR) to Committee following the Excellence Day.

Item 7 - Any Other Business

There was none.

Date of the next meeting – 25th January 2013