

**Minutes of the Meeting of the Corporation
held on Thursday 22 October 2015 at 8.00am
at Matthew Boulton Campus**

Present:	Apologies:
Steve Hollis (Chair)	Philip Cornish
Jenni Ord (JO)	
Veronica Docherty (VD)	
Andrew Cleaves (Principal)	
Kathryn James (KJ)	
Anthony McCourt (AMC)	
Andrew Madden (AM)	
Taher Hussain (Support Staff Governor) (TH)	
Dagen Thompson (Academic Staff Governor) (DT)	
In Attendance:	
Louise Jones - (LJ)	
Julie Nugent - (JN)	
Adrian Morris –(AMO)	
Helen Ainsbury (HA)	
Liam Nevin – (LN)	

Declarations of Interest

There were no declarations of interest other than those set out in the register of interests.

Item 1 – Open and Confidential Minutes of Meeting held on 17 September 2015

The minutes were approved as a true and accurate record of the meeting and the resolutions pertaining to the minutes were ratified.

Matters Arising and Action Log

The Principal introduced and the Chair welcomed Helen Ainsbury to the Corporation.

In respect of the Action Log the Chair noted that he had not received the draft letter to HSBC and it was agreed to address this following the meeting.

AMO updated the Corporation on the recruitment position for Stourbridge College and referred to the enrolment report graphs by way of supplementary information. Whilst recruitment had fallen short of target, provision was being maintained and he was confident that there was a strong platform for growth. Four hundred and sixty students had attended the first open event, which was a significant increase on the previous year.

In the interests of expediency the Board considered agenda items other than in the order specified in the agenda.

Item 2 (i) – Update on Recovery Plan

This item is recorded in a confidential minute

Item 2 (ii) – Minutes of Recovery Working Group 9 October 2015

The minutes were noted.

Item 3 – ATC Option Appraisal

This item is recorded in a confidential minute.

Item 4 – Performance Report

This item is recorded in a confidential minute.

Item 5 – Partnership Report

This item is recorded in a confidential minute

Item 6 – Health and Safety Annual Report

This item is recorded in a confidential minute.

Item 7 – Management Accounts

This item is recorded in a confidential minute

Item 8 – Career College Proposition

The Corporation received presentations from Ruth Gilbert of the Careers College and Wendy Stevens, the Head of College for Stourbridge on the potential value of the programme for the College.

Item 9 (i) – Recommendations from the FE Commissioner Review and the BDO Independent Business Review

This item is recorded in a confidential minute

Item 9 (ii) - Draft Terms of Reference Finance Committee

It was noted that the FE Commissioner had recommended that a Finance Committee be re-established and therefore it was appropriate to absorb the work of the Recovery Group into a Finance Committee and also use the existing Recovery Group meeting dates for the Finance Committee.

Accordingly it was

RESOLVED

- That a Finance Committee be established with the terms of reference as appended to the supporting paper.

Item 10 – Any Other Business and Governors Confidential Discussion

This item is recorded in a confidential minute

Date of Next Meeting: Thursday 17 December 2015.

Signed..... 

Chairman
Date..... 