financial support to young mothers and fathers who want to continue their education or training and need help with the cost of childcare. You can apply to Care to Learn if:

- you are under 20 at the start of your course
- you are using a registered childcare provider
- you are enrolled onto a funded course

You could also receive help towards your travel costs.

You apply online for Care to Learn support by going to the following website

https://www.gov.uk/care-to-learn/how-to-claim

MEAL ALLOWANCE

Students aged between 19 and 25 will be eligible for a meal allowance if you have a Learning Disability Assessment (LDA) or an Education Health and Care Plan (EHC Plan)

If eligible you will be able to purchase a meal at the main refectories at each campus up to the value of £2.41.

THE RULES

With any kind of funding there are always some rules. They are:

- Funding is available for one academic year. If you are on a two year course or come back next year for another course you will need to make a new application
- Any funding that is agreed will be for your current course only, if you enrol onto a new course you will be required to make a new application
- You need to be enrolled on your course before your funding starts
- You will need to maintain an acceptable attendance level to continue receiving the support throughout the year

Receiving any form of financial support is dependent on you meeting the attendance, punctuality and behaviour expected of you. If you are having any problems then you should speak to your personal tutor straight away.

OUR PART OF THE DEAL

Once we've got your fully completed application we'll let you know the outcome within a maximum of 10 working days. Applications for travel support and meal allowance will be given priority assessment.

We'll also inform you within this time frame if you do not qualify for any additional help.

If you are not happy with your award, the first step is to contact the Student Services team. They will check the award and make sure that you have received everything that you are entitled to and will explain how the application has been assessed.

If you are still unhappy with the award, you should write a letter of appeal to the Student Finance Team Leader. The appeal must be made in within 14 days of the date of the original decision; the Student Finance Team Leader will respond to the appeal within 10 working days.

We have a duty to make sure that the funds are awarded fairly and to the students most in need.

FRAUDULENT CLAIMS

We ask for detailed information and may invite applicants for interview so that we can distribute our funds fairly. If a claim is considered to be fraudulent we will ask for any money awarded to be repaid in full and may take court action.

FINANCIAL SUPPORT
STUDENTS AGED 19+

- 19+ Bursary
- Advanced Learner Loans

Matthew Boulton College
Jennens Road, Birmingham B4 7PS

Sutton Coldfield College
Lichfield Road, Sutton Coldfield B74 2NW

James Watt College
Aldridge Road, Great Barr B44 8NE

Stourbridge College
Hagley Road, Stourbridge DY8 1QU

Kidderminster Academy
Piano Building, Weavers Wharf, Kidderminster DY10 1AA

w: www.bmet.ac.uk **e:** ask@bmet.ac.uk
t: 0121 446 4545 (Birmingham)
t: 01384 344 344 (Black Country)

All of the information in this booklet
is correct at the time of going to print

BMet

BMet

SUPPORT FOR STUDENTS
AGED 19 OR OVER

The government gives the college a fund to help those in most financial need with the cost of study.

There are two types of bursaries:

- 19+ Bursary
- Advanced Learner Loans Bursary

If you are eligible for this support you may be entitled to the following.

- Course fees contribution* *SFA Funded Courses only *Not available in conjunction with Advanced Learner Loans Bursary
- **FREE** travel support
- **FREE** trips & visits contribution
- **FREE** course materials (books, equipment), printing credits
- **FREE** childcare support up to £40 per day
- **FREE** support for UCAS fees & visits to universities

ELIGIBILITY

You will be eligible to apply for this funding if:

- You are aged 19 or over on 31st August 2017 and enrolled onto a funded course.
- You have the right to live in the UK - if you are an asylum seeker or refugee you will need to provide a copy of your Home Office letter or passport.
- Have a household income for 2016/2017 which is **£21,000 or less**.

Please note if you are enrolled onto an apprenticeship you are not eligible for any bursary support.

The college operates a Travel Support Scheme for Apprentices in conjunction with National Express*. Please see your local Student Services team for further details.

* 16-23 year olds only. 24+ college subsidy.

All applications will be assessed on the information provided however priority will be given to the following groups:

- Unemployed people in receipt of Job Seekers Allowance
- Those receiving a means-tested state benefit including Housing and Council Tax benefit, Tax Credit or on low income
- Unwaged dependents of persons in receipt of the above
- Students who have recently been in care
- Students from low income families

Funding is limited and once all funds are allocated no more applications will be accepted.

BURSARY SUPPORT AVAILABLE

COURSE FEES

Support for course fees is available for students on ESFA funded courses only. You will be required to make an application at enrolment for this support separately to your main support application.

Please note that due to recent changes in government funding, students studying at Level 3 and above are requested to contact the Student Finance Team for further details.

Course fee support is not available in conjunction with Advanced Learning Loans Bursary.

TRAVEL

Travel support is available if you are enrolled onto a full time course, or a part time course attending 2 days, and 10 or more hours per week.

If you are eligible for Travel Support it will be issued to you in the form of West Midlands Travel bus pass or travel vouchers, or a travel award of the same value for those who live outside of the West Midlands Travel area.

During September students attending will be issued with a termly pass. Passes in Term 2 and 3 are subject to achieving published attendance criteria.

STOURBRIDGE COLLEGE BUS SERVICE

There is a college bus service available from Bewdley and Kidderminster to Stourbridge College, the Art & Design Centre and the Centre of Sporting Excellence.

For more information on this, or to apply for a pass, please ask at the Student Services at your college.

STUDY COSTS

Up to 50% contribution towards equipment costs, so if you have additional kit or equipment to buy for your course then you might be able to get help with the cost, you will just need to provide receipts for what you have purchased and if eligible you will be refunded up to 50% of the cost. Support cannot be provided for any hardware equipment, for example, laptops, tablets, Macs, cameras, sewing machines etc. Please speak to the Student Services department before making a purchase to confirm that a 50% refund can be awarded.

UCAS

If you are eligible for the bursary the registration fee for your UCAS application will be refunded back to you once your application has been sent to UCAS.

PRINTING CREDITS

A printing credit award will be uploaded onto your account in terms 2/3 if you meet the requirements for the bursary (including attendance).

TRIPS AND VISITS

You may be able to receive a 50% contribution towards the cost of course related trips and visits, so you will only pay 50% of the cost yourself. This contribution is paid directly to your course department.

CHILDCARE (LEARNERS AGED OVER 20)

We are able to fund limited external childcare to an Ofsted registered provider during the time you study at college.

Funding is available for one child and will be paid for days that you are timetabled to be at college at a maximum of 4 days per week. We can pay up to a maximum of £40 for a full day's childcare.

You may be expected to make some contribution towards your own childcare. Childcare will only be provided if you do not have a non-working partner at home.

Childcare funding is limited and once allocated applications will be added to a waiting list.

CARE TO LEARN (LEARNERS AGED 16-19)

This fund has been set up to give